TOWN OF NORTHFIELD
BOARD OF SELECTMEN
Minutes of January 14, 2008

I.   **ROLL CALL:** Chair Melvin Adams, Selectmen Kenneth Johnson, Roger LeClair, Charles Morse, and Gregory Sanders. Also present were Town Manager Nanci Allard, Clerk Samantha Baraw, Kathleen Lott (*Northfield News & Transcript*), Libby Hambleton, John Wall (E.F. Wall), Greg Lord (E.F. Wall), Kim Morrow (E.F. Wall), Warren Hagy (Board of Listers), Carroll Dunican (DeWitt Clinton Masonic Temple), William Croney (DeWitt Clinton Masonic Temple), and Les Skinner (DeWitt Clinton Masonic Temple).

Chair Adams called the meeting to order at 7:00 p.m.

II.   **APPROVAL OF MINUTES**

   a.   **December 10, 2007 (Regular Meeting).** Motion by Selectman Morse, seconded by Selectman Sanders, to approve the minutes. **Motion passed 4-0-1, with Selectman Morse abstaining.**

III.   **APPROVAL OF BILLS**

   a.   **Validation of Warrant #13-08.** Motion by Selectman Morse, seconded by Selectman Johnson, to validate the warrant. **Motion passed 5-0-0.**

   b.   **Warrant #14-08.** Motion by Selectman Morse, seconded by Selectman Johnson, to approve Warrant #14-08 in the amount of 64,939.48. **Motion passed 5-0-0.**

IV.   **PUBLIC PARTICIPATION**

   a.   **Les Skinner, DeWitt Clinton Masonic Temple: Property Tax Exemption.** Mr. Skinner noted that they had been receiving a discount of 40% on their property tax. They missed the date of automatic renewal by one day. They are requesting that this be put on the ballot. This has been placed on the Draft Warning as Article 11. Motion by Selectman Johnson, seconded by Selectman LeClair, to place this on the warning again. **Motion passed 5-0-0.**

   b.   **Warren Hagy, Board of Listers: Property Tax Mapping RFP.** The Listers have been able to keep the timelines they set for this process. The RFPs also have been reviewed by the Zoning Administrator and the Technical Advisee. Motion by Selectman Morse, seconded by Selectman Sanders, to endorse the Listers recommendation to award the mapping project to Information and Visualization Services (IVS) at $31,000. **Motion passed 5-0-0.**

   c.   **John Wall, Greg Lord, and Kim Morrow; E.F. Wall: Proposed Police Station.** E.F. Wall has worked well with the staff to remove items that they could be eliminated. They presented a scaled back version of the proposed Police Station. The eliminated the basement. The Selectmen have included razing the old Teen Center into this year's budget so it no longer affects this price. They made other changes, such as changing bulletproof glass in the Chief's office to regular glass; altering the meeting room and training room, etc. The estimate now is $894,000. This does not include a contingency amount. If this is approved this year, E.F. Wall is confident that these estimates will fall within the actual costs. There was a generous offer from Norwich University to fund 20% of the cost of the project up to $200,000. They will do this over a five (5) year period once we begin making payments. We are confident that because of the location and the proximity to the old Teen Center and the Fire Station, we will not run into anything major in the ground. There also is some additional flexibility, i.e. we could hold off on the sprinkler system or paving the parking lot. The cost of those two items alone is $80,000. Motion by Selectman Sanders, seconded by Selectman LeClair, to accept Alternate 1 for the Police Station for an amount not to exceed $900,000. **Motion passed 5-0-0.**

V.   MANAGER'S REPORT

>   **a.   Status Reports: Various Projects:**
>
>>   **1.   Cetrangolo Lot.**   Michael D. Henry & Company, LLC has put in an application for a building on the site, possibly a Family Dollar store. This application will come before the Planning Commission at their next meeting (01/21/08).

VI.   SELECTBOARD

>   **a.   Bond Anticipation Note (Fire Truck Purchase): $135,000 at 4.00% interest.** Motion by Selectman Morse, seconded by Selectman LeClair, to approve the Note. **Motion passed 5-0-0.**
>
>   **b.   Executive Summary: Certificate of Town Highway Mileage.** Motion by Selectman Morse, seconded by Selectman Johnson, to approve the Certificate of Town Highway Mileage. **Motion passed 5-0-0.**
>
>   **c.   Executive Summary: Cox Brook Road Paving Grant.** Motion by Selectman Morse, seconded by Selectman Sanders, to approve the Cox Brook Road Paving Grant. **Motion passed 5-0-0.**
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>   **d.   Authorization for Asbestos Removal (former Teen Center).** As there was $14,000 left in the municipal facilities fund, Manager Allard would like to use some of this money to approve this proposal. Motion by Selectman Johnson, seconded by Selectman Morse, to approve the proposal. **Motion passed 5-0-0.**
>
>   **e.   Aubuchon Hardware/Glidden Paint Donation.** The paint that was donated to the Town will be used on Northfield recreational facilities, the Municipal Building walls, the Ambulance Bay's floors, etc. Thank you to Aubuchon Hardware and Glidden Paint for this donation!
>
>   **f.   Approval of FY 2008/2009 Town Budget:**
>
>>   **1.   General Fund Budget.** Motion by Selectman Morse, seconded by Selectman Johnson, to approve the General Fund budget of $2,430,990**. Motion passed 5-0-0.**
>>
>>   **2.   Town Highway Budget.** Motion by Selectman Morse, seconded by Selectman Johnson, to approve the Town Highway Budget of $1,065,100. **Motion passed 5-0-0.**
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>   **g.   DRAFT 2008 Town Meeting Warning.** The Selectboard reviewed the Draft Warning. There were a few items in italics that were in question (articles 11, 13, 20, and 26). There was discussion of Article 8. There was a question of if this is appropriate for Australian ballot. This item will be voted upon on the floor, not Australian ballot.
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>   **h.   Joint Board Meeting: January 22, 2008.** There will be a Joint Board meeting on that night to discuss a personnel matter.
>
>   **i.   Status Reports: Various Projects.** The Selectmen had nothing to add.

VII.   PUBLIC PARTICIPATION: Non-agenda items: None.

VIII. ADJOURNMENT Motion by Selectman Morse, seconded by Selectman Sanders, to adjourn**. Motion passed 5-0-0.**

The Board adjourned at 8:27 p.m.

Respectfully submitted,

Samantha H. Baraw

Samantha H. Baraw, Clerk

These minutes are subject to approval at the next regular meeting.